

HOTEL ACCOMMODATIONS RESERVATION FORM

SANDIA NATIONAL LABORATORIES

June 13, 2003 – June 18, 2003

Monterey Plaza Hotel & Spa

400 Cannery Row – Monterey, CA 93940

Telephone (800) 334-3999 – Fax (831) 656-0439

PLEASE PRINT:

Company: _____

Names(s): _____

Address: _____

City/State: _____ Zip: _____ Phone: _____

I intend to share my room with: _____

Please reserve by May 14, 2003. Reservations requested after May 14, 2003 or after the room block is filled, are subject to the hotel's prevailing rates.

Special Conference Rates for June 13 – June 18, 2003

Arrival Date: _____ Departure Date: _____

Weekend Rates

- ☐ \$195.00 **Weekend Rates** (June 13, 2003 & June 14, 2003) *Inland View Per Night*
- ☐ \$350.00 **Weekend Rates** (June 13, 2003 & June 14, 2003) *Ocean View Per Night*
- ☐ \$390.00 **Weekend Rates** (June 13, 2003 & June 14, 2003) *Ocean View w/Balcony Per Night*
- ☐

Weekday Rates

- ☐ \$185.00 **Weekday Rates** (June 15, 16, & 17, 2003) *Inland View Per Night*
- ☐ \$290.00 **Weekday Rates** (June 15, 16, & 17, 2003) *Ocean View Per Night*
- ☐ \$330.00 **Weekday Rates** (June 15, 16, & 17, 2003) *Ocean View w/Balcony Per Night*

- ☐ Request King Bed
- ☐ Request (2) two Double Beds

☐ Please indicate here if someone in your room requires special accommodations due to a physical disability. Please outline your special needs requests.

Note: All rooms at the Monterey Plaza Hotel & Spa are non-smoking. The above quoted rate is based on Single/Double occupancy and is subject to city tax applicable at the time of the conference; the current rate is 10%. **Check-in time** is any time after 4:00p.m. **Check-out time** is 12:00 noon. **Valet Parking** fee is currently \$15.00 per day and car.

Spa: Please note that there is a \$15.00 usage fee per person, per day when using the Fitness Center. This usage fee will be waived on the day of a purchased Spa Treatment. It is recommended that reservations for spa treatments be made at least (2) two weeks in advance.

All reservation requests must be received by May 14, 2003 and must be guaranteed by a credit card. Cancellation notice must be received 48 hours prior to arrival to avoid billing of one night's room and tax. **Unscheduled early checkouts** will be charged one night's room and tax unless notice is received 48 hours prior to arrival.

Credit Card: _____ Account No: _____

Expiration Date: _____ Cardholder's Name: _____

Signature: _____ Date: _____

The Monterey Plaza accepts the following credit cards: American Express; Carte Blanche; Diner's Club; MasterCard; Visa; and Discover.